



Board Meeting Minutes
May 2, 2016

Meeting convened at 4:19

Attendees: Dave Gries, Margie Ott, Todd Smith (Executive Director), June Gardner, Susan Harding, Lyn Ermer, Nancy Wehr, Lynn Witt

President's Report: (Dave)

Minutes of March and January Minutes: One change in March minutes from Margie: we are not seeking funding from Glen Echo Foundation.

Treasurer's Report: (Nancy)

Profit and loss: things looking up.

Gross profit \$16,674

Net income: \$6,052

Balance Sheet:

\$29,363 in PNC

\$1,950 left in Lutheran Grant

Total Assets:\$34,702

\$2,300 in new checks received today

We got a \$10,000 County Recommended Grant. On May 16th County Council will vote on budget that will be decided by the end of May. At this time we will find out if and what amount of a grant will be given to LFV. May thanks to Margie and Todd for all their efforts!

Corporate contributions: only Amazon smile is source

Executive Director's Report (Todd):

New Office working out well: over at Concord St. Andrew

Working to have volunteers working in the office daily. Currently have 2, goal is for 5. Todd will schedule them.

Next Steps with Strategic Planning:

We were instructed to prioritize where emphasis should be on action plan. Board asked to read notes from that meeting and to comment.

Dave drafted preliminary plan from meeting with Sarah. Nancy's additions in red. Margie says grants should be included under the development committee and that the system will work better being officially under a committee.

Dave wants to send around another draft before next official meeting and meet to finalize. Dave will send around a meeting date.

Annual report will be completed within the next 2 weeks

Chevy Chase at Home Committee set up is one Margie likes as it includes Volunteer Services, Member Services and Benefits. Events Chair sought. Todd will stick with being Chair of Membership, but looking for help with events.

Dave, Lyn and Sandy will help with coordinating set up/expenses for Membership Event. 15 folks expected. Wine and cheese party.com helps budget number of people and amount of food. (Susan)

Committee Reports

*Development (Dave)

~Antique appraisal event update and need for volunteers:

**The word is out, the date is out, St. Dunstons the place. Jane Croft coordinating at the event to usher in participants to hook up with appraisers. Looking for final version of sign up sheet for the LFV newsletters. Board members asks to proof before sending it out: can find draft online. Will promote it in the donor letter just about to get sent.

*Volunteer Committee (Margie)

~Connection Program Status:

**Routine call script for volunteers to use when contacting members being drafted. Volunteers should have training before making their first in home connection.

**Medical note takers seen as a beneficial service. Note takers must have specialized training. Looking to implement next year.

*Membership Committee (Todd)

~Currently 120 members. \$350/person is substantially lower than many other Villages. ChCh village is : \$450/person. Looking at LFV price structure for more than one member in a household. Will be studied and a decision will be made.

~Volunteers and Associate Members can live outside of 20816; they can't receive services but can participate in events. Nancy asked to check by-laws to make sure this is the way they are written.

~Wyngate set up tables at voting sites and generated a lot of interest. Recommendation made to use students getting Service Hours to man the tables.

~1st Neighborhood Party, May 10th 4:30-6:30 pm (Sumner/Glen Mar Park)

New Business

~Need renewals from businesses in the Shops of Sumner and Westbard. Volunteers to take the task of calling the businesses to make them aware of the businesses' donations impact. Todd looking at combining Villages to approach businesses as a more powerful economic group to get donations from them.

Lyn speaks of her interests for Board participation: event planning.

Adjournment at 5: